SWVLEE

Limited Energy Technician A Licensing

NW Apprenticeship Services
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APPLICATION PROCESS AND INSTRUCTIONS

This document contains important information and explains what documentation needs to be submitted in order to accrue the maximum number of points possible. If you have questions, please do not hesitate to call the program administrator at the above number.

APPLICATION ARE AVAILABLE November 9-20, 2026

DOCUMENT DUE DATE: must be submitted by November 20, 2026

APPLICATION WILL BE AVAILABLE ONLINE AT www.NWAPPRENTICEHIP.ORG

Go to nwapprenticeship.org
use the 3022 link and find the application for the LE A

After reading the committee standards and information letter
Complete application including attaching all required documents
You then will submit the application and we will receive it on our end

All applications and documents will be reviewed. Those who meet the minimum qualifications are then scored on the basis of the information received. Qualified applicants are then interviewed and ranked on the list of eligible applicants based on their scores. New apprentices will be placed with training agents in the order of their rank in the Ranked Pool of Eligibles, according to the geographical preference indicated on their application. You will be notified of your rank in the eligibility pool in writing. Applicants who do not meet the minimum qualifications will not be admitted to the applicant pool and will be notified in writing. Notification will include the reasons(s) for rejection and the appeal rights available.

MINIMUM QUALIFICATIONS

To meet the minimum qualifications the following documentation must be provided:

1) Age – Provide a copy of your current driver's license or a copy of your birth certificate;

2) Education – Provide a copy of your High School transcript, HS Diploma, College Transcript or Diploma or GED certificate

3) Classes – provide a copy of your high school or college transcript verifying successful completion of one full year of high school Algebra, or an equivalent post-high school placement test or course, with a grade of C or better or a GED math score of 150 post 2013 NOTE: The employer may require a current valid Oregon driver's license.

ADDITIONAL DOCUMENTATION

In addition to the required documentation outlined previously, applicants wishing to score competitively in the ranked pool should submit additional documentation. Applicants must submit proof to receive points for prior work and educational experience and prior participation in related programs.

To obtain points for work experience the following must be provided:

1) Letters from employers documenting when you working for them, how long you worked for them, and what you did while you were employed by them. These letters must be on company stationary.

2) DD214 or any other military discharge paperwork and educational certificates if you have any.

To obtain points for classes taken in high school or college the following must be provided:

1) a copy of any high school transcript

2) a copy of any college transcript

3) a copy of any trade school transcript

To obtain points for your GPA or for your GED the following must be provided:

1) a copy of your high school transcripts or

2) a copy of your GED Certificate

To obtain points for completion of related programs the following must be provided:

1) a copy of your transcripts or

2) a copy of completion certificates or

3) DD214 and accompanying certificate(s)

At any time after you are in the ranked pool you want to update your application to add to your points send us your documents and we will review them and add them at the next pool opening